

Town Board Meeting Agenda
January 7, 2008
Meeting No. 2



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1. **Roll call:**
 2. **Pledge of Allegiance:**
 3. **Invocation: Robert Giza, Supervisor**
 4. **Presentation of **Organizational** prefired resolutions by the Supervisor:**
 1. Giza/_____ Adopt Town Board Rules Of Order For 2008 & 2009 **[Rules of Order]**
 2. Giza/_____ Appoint Town Officials To Various Positions, Boards & Commissions For 2008 & 2009
 3. Giza/_____ Authorize Hiring Of Part-Time, Sickness & Vacation Substitutes For 2008 & 2009 **[Sickness & Vacation Substitutes]**
 4. Giza/_____ Acknowledge Appointments Of Deputies, Drainage Officer, Town Historian & Supervisor's Executive Staff For 2008 & 2009
 5. Giza/_____ Authorize Attendance Of Various Town Officials At Seminars/Meetings & Mileage Reimbursement For 2008 **[Seminars, Meetings & Mileage]**
 6. Giza/_____ Authorize Supervisor Giza And Town Clerk Coleman To Invest Funds For 2008 & 2009 **[Investments & Time Deposits]**
 7. Giza/_____ Authorize Bonding Of Town Officials & Employees For 2008 & 2009 **[Insurance]**
 8. Giza/_____ Adopt Schedule Of Salaries White Collar For 2008 **[Salaries]**
 9. Giza/_____ Adopt Schedule Of Salaries Non-Bargaining For 2008 **[Salaries]**
 10. Giza/_____ Adopt Schedule Of Salaries Police For 2008 **[Salaries]**
 11. Giza/_____ Adopt Schedule Of Salaries Blue Collar For 2008 **[Salaries]**
 12. Giza/_____ Adopt Schedule Of Salaries Police Dispatchers For 2008 **[Salaries]**
 13. Giza/_____ Adopt Schedule Of Holidays Non-Bargaining, Blue Collar, White Collar, Police Dispatchers & Police For 2008 **[Holidays]**
 14. Giza/_____ Designate Official Depositories For 2008 & 2009 **[Banks & Banking]**
 15. Giza/_____ Designate Lancaster Bee As Official Town Newspaper For 2008 & 2009 **[Lancaster Bee]**
 16. Giza/_____ Authorize Notification Of Filing Of Supervisor's Annual Report For 2008 & 2009 **[Supervisor's Annual Report]**
 17. Giza/_____ Set Cut-Off For Consideration Of Building Permits For 2008 & 2009 **[Building Permits]**
 18. Giza/_____ Set Town Hall Office Hours For 2008 & 2009 **[Town Hall Hours]**

19. Giza/ _____

Adopt Schedule Of Penalties For Late Tax Payment For 2008 & 2009 [Tax Penalties]
20. Giza/ _____

Set Meeting Time For Finance & Audit Committee For 2008 & 2009 [Audit]
21. Giza/ _____

Allocate Budget Appropriation For Patriotic Observances For 2008 [Patriotic Observances]
22. Giza/ _____

Authorize Funds Transfer Agreements Re: Wire Transfers Of Town Funds For 2008 & 2009 [Banks & Banking]
23. Giza/ _____

Extend PBA Contract Benefits To Police Chief & Captains [PBA Contract]

PART II - REGULAR BUSINESS MATTERS

1. PERSONS ADDRESSING THE TOWN BOARD (on prefiled or suspended resolutions only:)

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes

PROCEDURE

1.

Raise your hand and be recognized by the Supervisor.

2.

Give your name and address to the Town Clerk.

3.

Speak directly to the Town Board members, not the audience, using the microphone provided.

4.

Speak on a single issue at a time. Individuals may address additional issues after all persons present have had an opportunity to be heard.

5.

Each speaker is limited to **five (5) minutes** unless the Town Board grants a speaker an extension of this time limit.

2. Public Hearings: None

3. Official Reports:

4. Report of Town Board Committees:

5. Presentation of Regular Prefiled Resolutions by Council Members:

1. Giza/ _____

Approve Minutes Of The Regular Meeting Of The Town Board Held December 17, 2007 and the Special Meeting of the Town Board Held January 3, 2008
2. Giza/ _____

Confirm Membership Change Bowmansville VFA [Bowmansville VFA]
3. Giza/ _____

Appoint Jennifer Bart Tutor [Bart, Jennifer] -also- Appoint Kristina Becker Tutor [Becker, Kristina] -also- Appoint Michael Gerster Tutor [Gerster, Michael] -also- Appoint Lisa Madison Tutor [Madison, Lisa] -also- Appoint Raymond Mangione Jr Tutor [Mangione Jr, Raymond] -also- Appoint Wendy Muni Tutor [Muni, Wendy] -also- Appoint Jenna O’Brien Tutor [O’Brien, Jenna] -also- Appoint Valerie Wiedeman Tutor [Wiedeman, Valeris]
4. Giza/ _____

Appoint Timothy Gwarek Laborer [Gwarek, Timothy]
5. Giza/ _____

Confirm Membership Change Emergency Management Team [Emergency Management Team]
6. Ruffino/ _____

Appoint James Formato Youth Board Member [Formato, James] -also- Appoint Nicholas Buscaglia Youth Board Member [Buscaglia, Nicholas] -also- Appoint Ashley Lanning Youth Board Member [Lanning, Ashley]

7. Giza/ _____ Appoint Thomas Maryanski Laborer [Maryanski, Thomas]
8. Giza/ _____ Appoint James Chisholm Real Property Appraiser [Chisholm, James]
9. Stempniak/ _____ Amend Subdivision Regulations Re: Final Plat Approval [Subdivision Regulations]
10. Ruffino/ _____ Authorize Agreement Southeast Community Work Center Inc Re: A Program For Adults With Special Needs Residing In The Town Of Lancaster [Special Needs Adult Program]
11. Amatura/ _____ Request Bids For Consolidated Water District Water System Improvements Contract No. TLN-1 [Consolidated Water District]
12. Stempniak/ _____ Set Public Hearing Re: Amend Sanitary Landfills & Dumping Ordinance Re: Dumping & Disposition Of Materials Outside Permitted Sanitary Landfills [Ordinance: Sanitary Landfills & Dumping]
13. Stempniak/ _____ Authorize Subdivision Map Cover Filing Cross Creek Subdivision [Cross Creek Subdivision]
14. Giza/ _____ Award Contract For Grant Writing & Consulting Services To Grantmakers Advantage Inc [Purchasing, Services]
15. Giza/ _____ Adopt Official Town Policy On Equal Employment Opportunity [Official Policy: Equal Employment Opportunity]
16. Giza/ _____ Adopt Official Town Policy On Non-Harassment, Discrimination And Retaliation [Official Policy: Non-Harassment, Discrimination And Retaliation]
17. Giza/ _____ Approve Audited Claims
18. Stempniak/ _____ Acknowledge Issuance Of Building Permits

COMMUNICATIONS & REPORTS:

1. Town Clerk to NYS DEC, Hon. Thomas Reynolds -
Transmittal of letter from Town resident regarding debris in Ellicott Creek from October 2006 storm.
DISPOSITION = Town Engineer
2. Time Warner Cable to Supervisor -
Letter regarding Time Warner's community involvement. DISPOSITION = Received & Filed
3. NYS DEC to Supervisor -
Notification of intent to enforce action against RJF Development Co. for violations at Cross Creek Subdivision.
DISPOSITION = Town Attorney
4. NYS DEC to RJF Development Co. -
Notice of acceptance of revised erosion and sediment control plan regarding Cross Creek Subdivision;
comments noted. DISPOSITION = Town Engineer
5. Lancaster Rural Cemetery Association to Supervisor -
Request for financial assistance for 2008. DISPOSITION = Supervisor's Office
6. Council Member Donna Stempniak to Town Clerk -
Notification of need to break service with the town effective December 22, 2007 to December 31, 2007 for
reasons involving the NYS retirement system. DISPOSITION = Received & Filed
7. Planning Board Chairman to Planning Board, Town Board, Engineering Consultant, Deputy Town Attorney,
Highway Superintendent, Building Inspector -
Draft copy of minutes of meeting held December 19, 2007. DISPOSITION = Received & Filed
8. Planning Board to Town Board -
Notice of adjournment to January 16, 2008 meeting regarding conceptual plan of Upstate Rebar, LLC near s.e.
corner of Walden Avenue and Town Line Road; conditions noted. DISPOSITION = Planning Committee
9. Town Safety Coordinator to Town Board -
Minutes of meeting of Safety Steering Committee held November 8, 2007. DISPOSITION = Received & Filed
10. Shawn Zaffram to Supervisor -
Letter expressing interest in full time employment in the Recreation Department. DISPOSITION = Recreation
Department
11. Millgrove Volunteer Fire Department to Town Board -
Transmittal of list of officers for 2008. DISPOSITION = Received & Filed
12. Erie County Department of Environment & Planning to Supervisor -
Notice of denial of application for Community Development Block Grant funding for sidewalks along William
Street. DISPOSITION = Received & Filed
13. Highway Superintendent to Town Board -
Request to hire Timothy Gwarak as Laborer Grade #1. DISPOSITION = Resolution 1/7/08
14. Executive Director, Youth Bureau to Supervisor -
Request to hire certain individuals as regular part time tutors. DISPOSITION = Resolution 1/7/08
15. Village of Lancaster to Town Board -
Minutes of meeting held December 10, 2007. DISPOSITION = Received & Filed
16. Village of Lancaster to Town Board -
Minutes of meeting held December 17, 2007. DISPOSITION = Received & Filed
17. Donna Lukowski to Town Board, Planning Board, & Town Engineer -
Comments and concerns regarding Windsor Ridge South Subdivision.
DISPOSITION = Town Engineer
18. LIDA Consultant to Chairman, LIDA -
Annual report of Lancaster Industrial Development Agency for 2007. DISPOSITION = Received & Filed
19. Highway Superintendent to Town Board -
Request resolution to hire Thomas Maryanski, Jr. as laborer. DISPOSITION = Resolution 1/7/08
20. Executive Director, Youth Bureau to Supervisor -
Request appointment of certain individuals to Youth Board. DISPOSITION = Resolution 1/7/08

21. Georgia L. Schlager to Supervisor -
Letter urging support for Donna Lukowski's letter regarding Windsor Ridge South Subdivision.
DISPOSITION = Town Engineer
22. Executive Director, Youth Bureau and Chairman, Drug Abuse Prevention Council to Supervisor -
Letter of appreciation for support of the Project Sticker Shock Community Awareness Campaign.
DISPOSITION = Received & Filed
23. Jerome Imiola to Town Board -
Request appointment to Assessment Review Board. DISPOSITION = Resolution 1/7/08
24. Bowmansville Volunteer Fire Association to Town Clerk -
Request for change in roster. DISPOSITION = Resolution 1/7/08
25. Bowmansville Volunteer Fire Association to Town Clerk -
Request for change in roster. DISPOSITION = Resolution 1/7/08
26. Emergency Management Coordinator to Town Board -
Request for change in roster. DISPOSITION = Resolution 1/7/08
27. John M. Abraham, Jr. to Town Clerk -
Notice of resignation from Zoning Board of Appeals effective January 1, 2008. DISPOSITION = Received & Filed